

Working at Height

Date:	October 2017	Review Date:	October 2018
--------------	--------------	---------------------	--------------

The Working at Height Regulations 2005 has been introduced to address the number of fatal and major injuries concerning falls from heights. The Regulations apply to all work at height activities where there is a risk of a fall liable to cause personal injury. Working at height includes working on ladders, platforms, trap hatches, roofs or any other position that could result in a fall.

Aims

- To ensure the safety of school personnel, pupils and school visitors by reducing the risk of injuries caused by falls from height.

Procedure

Role of the Governing Body	<ul style="list-style-type: none"> □ The GB has: <ul style="list-style-type: none"> ▪ appointed a member of staff to be the Coordinator for Health and Safety; ▪ nominated a link governor to visit the school regularly, to liaise with the coordinator and to report back to the GB
Role of the Principal	<ul style="list-style-type: none"> □ The Principal will: <ul style="list-style-type: none"> ▪ identify all work at height activities; ▪ try to reduce the number of work at height activities; ▪ undertake risk assessments on these activities; ▪ provide all equipment to work at height; ▪ undertake regular inspections of all equipment; ▪ ensure that everyone that needs to work at height is competent and well trained; ▪ provide a safe system of work ▪ ensure that all contractors comply with this policy; ▪ monitor and review the policy
Role of the Coordinator	<ul style="list-style-type: none"> □ The coordinator will: <ul style="list-style-type: none"> ▪ work with the Principal to ensure that everyone complies with this policy; ▪ review and monitor the policy; ▪

Lakeside Community Primary School

	<ul style="list-style-type: none">▪ report to the GB on the success and development of the policy
Role of School Personnel	<p><input type="checkbox"/> School personnel will:</p> <ul style="list-style-type: none">▪ co-operate with the implementation of this policy;▪ ensure that their own health and safety is not put at risk when working at height;▪ undertake training and guidance of how to work at height correctly;▪ identify and report any necessary changes to the risk assessments on working at height; ▪ report any faulty equipment
Risk Assessment	<p><input type="checkbox"/> Risk assessment is the key to complying with the Working at Height Regulations in order to assess and manage the risks that school personnel and others may be exposed to.</p>
Training	<p><input type="checkbox"/> Training will be provided by the LA or a suitably qualified provider.</p>
Effectiveness	<p><input type="checkbox"/> We believe this policy will be effective only if we ensure consistency across the school by regular monitoring.</p>

October 2017